



Engineers and Constructors

ALASKA OPERATIONS

Contract No. DACA85-95D-0018

Project: Annette Island

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DC#AKT-J07-05M314-G01-0021

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 3 Aug 99	1:30 pm (Alaska)
	<input checked="" type="checkbox"/> Telecon	Date Issued: 6 Aug 99	
	<input type="checkbox"/> Other:	Recorded By: Rachel August	
		Place: Anchorage, Alaska	
Subject: MOU Work Group Teleconference			

Participant	Organization	Phone
Beyette, Garth	Federal Aviation Administration	907-271-3355
Deering, Robert	U.S. Coast Guard	907-463-2440
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-5680
Peterson, Eric	U.S. Coast Guard	907-463-2440
Renk, Russ	Federal Aviation Administration/NISC	907-271-3294
Beckley, Bill	Ridolfi Engineers (for MIC)	206-682-7294

MEETING MINUTES

Action Required By		Item
		<p>This was the scheduled biweekly meeting. The following agenda items were discussed:</p> <ol style="list-style-type: none">1. Roll Call2. General Information3. Action Items Update4. New Action Items/Issues5. Schedules6. C-3 Plan Status/Changes7. Newsletter Articles8. Next ERAC and MOU Work Group Meeting9. Closure
	2.0	General Information
	2.1	<u>BIA</u> No BIA representative was present at this conference.

	<p>2.2 <u>FAA</u></p> <p>FAA has posted the list of contacts to the web site.</p> <p>FAA collected a box of giveaways for the Founders' Day celebration at Metlakatla on 7 Aug 99 and delivered the box to Jacobs on 3 Aug 99. FAA will provide a PowerPoint slide show; the file will be transferred to Elconin's laptop computer to enable presentation during the celebration.</p> <p>FAA reported on the possibility that mustard gas was present at Annette Island in the past and recommended that workers be warned of the possible hazard. The steel containers containing the gas are believed to have deteriorated and, if encountered, could easily be punctured to cause a release. Workers should be informed of necessary safety precautions and the procedures to follow should the gas escape. FAA will provide pictures of the containers; the pictures will be posted to appropriate bulletin boards and displayed during tailgate safety meetings.</p> <p>FAA prepared a letter regarding TERO issues for presentation during the MIC Council meeting scheduled for 3 Aug 99. The letter will not be delivered. Rather, representatives from the legal departments for FAA, USAED, and USCG will meet to reach a solution satisfactory to the three agencies and MIC. The primary issue is regarding taxes and fees.</p> <p>Beyette and Renk will be at Metlakatla on 8-9 Aug 99. The purpose of their trip is to conduct a site walk, with Chevron representatives, of the various properties previously leased by Chevron.</p> <p>Beyette met with his supervisor to discuss the possibility of providing staff assistance to Benson. FAA may hire two staff, hopefully from the community, to provide clerical service. Beyette and Benson will discuss this matter off-line.</p> <p>Jean met with Benson last week regarding the site preparation contract. Subcontractors have submitted an estimate for lead and asbestos abatement and a schedule and costs for chipping. Benson is compiling an estimate for debris removal. Contract award is expected within two weeks. The contracts for the tank work and the release investigation have been awarded to CH2M Hill. FAA may hire one additional staff to assist Jean and Renk at Metlakatla.</p> <p>USAED provided its SHPO letter regarding FAA sites. Beyette and Abadie will discuss this matter off-line.</p> <p>FAA is in the process of reproducing records for distribution to MIC, USCG, and the information repository.</p>
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	<p>2.3 <u>MIC</u></p> <p>No MIC representative was present at this conference.</p> <p>2.4 <u>USAED</u></p> <p>Elconin will at Metlakatla on 5-7 Aug 99 to conduct a presentation at the booth during the Founders' Day celebration. Dokoozian will be onsite 6-9 Aug 99 for the celebration and to review the field work. The agencies approved the handouts for distribution.</p> <p>USAED anticipates receipt of the HLA-Wilder report on 3 Aug 99 and the final Dowl report is expected on 6 Aug 99. Elconin will distribute the reports by 13 Aug 99.</p> <p>Elconin collected numerous FOIA documents for Chevron. She will send a letter to Chevron stating that Chevron representatives may review those documents at the USAED office.</p> <p>Elconin reported that the hospital MOA with SHPO has been started. Photographs must be taken. Although the schedule will be tight, she thinks the work can be finished during the 1999 field season.</p> <p>Elconin was informed that NALEMP funds are available to DOD for MIC's coordination of environmental restoration activities and planning activities. By the end of FY/99, Benson will submit a proposal and Elconin will negotiate the work on behalf of DOD.</p> <p>On 29 Jul 99, Elconin and Dokoozian met with Janet Wolf (ENSR) regarding community relations. As required by FUDS, efforts have begun to prepare the community relations plan. Eventually, community members will be interviewed to determine the information they have and need. That information will be used to develop the plan. Elconin will provide the MOU Work Group with the sample questions and invite input and participation.</p> <p>Dokoozian provided an update regarding field activities. Two subcontractors, South Coast (construction services) and Oasis Environmental (AE/sampling services) are on site. Construction has begun on the decontamination pad at the quarry. The crew starting sorting and removing drums.</p> <p>A letter to Mayor Gilmartin was prepared regarding wastewater handling for environmental removal/remediation activities and reflects the work plan. The letter is expected to be delivered to Gilmartin on 6 Aug 99.</p>
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<p>FAA FAA USAED USAED USCG</p>	<p>2.5</p>	<p><u>USCG</u></p> <p>USCG also received a FOIA request from Chevron. Deering stated that Chevron was requested to resubmit its request, narrowing the focus to only USCG-generated documents.</p> <p>Deering invited Pat Clark to attend the September MOU Work Group meeting to present information regarding the pipeline. Because Clark is not available at that time, the group agreed to invite him to the October meeting.</p> <p>Deering reported that the contract with CH2M Hill is nearing completion. FAA has provided assistance to USCG in the preparation of this contract. USCG's work will coincide with FAA's on-site activities.</p> <p>Action:</p> <p>(Renk) Provide pictures of containers known to contain mustard gas.</p> <p>(Beyette/Russ) Conduct a site walk, with Chevron representatives, of the various properties previously leased by Chevron.</p> <p>(Elconin/Dokoozian) Coordinate community relations activities.</p> <p>(Elconin/Dokoozian) On 6Aug 99, deliver letter to Mayor Gilmartin regarding wastewater handling for environmental removal/remediation activities.</p> <p>(Deering) Invite Pat Clark to attend the October MOU Work Group meeting to present information regarding the pipeline.</p>
<p>Jacobs</p>	<p>3.0</p>	<p>Action Items Update</p> <p>This topic was not discussed.</p> <p>Action:</p> <p>(Dokoozian) Update list to include new action items. Distribute list to MOU Work Group.</p>
	<p>4.0 4.1 4.2</p>	<p>New Action Items/Issues</p> <p><u>Founder's Day Booth at Metlakatla</u></p> <p>Previously discussed. Beyette and Elconin will discuss the final details off-line.</p> <p><u>Review of Kodiak Soil Management Plan</u></p> <p>The plan was distributed to the MOU Work Group to provide background information for management of soil which will be generated at Annette Island.</p>

		<p>USCG's project at Kodiak involved numerous players, performing various activities which produced contaminated soil. Soil stockpiles have been established at various locations on the base. Without proper guidance, these stockpiles would have become unmanageable. The plan provides procedures for recording information regarding the stockpiles: history, ownership, etc. Proper management was also required by regulators.</p> <p>The plan was developed to define ownership and provide a standardized procedure for managing the stockpiles. The same issues could be encountered at Annette Island. Deering suggested two options: (1) each agency could manage its own soil stockpiles or (2) the agencies could cooperate to establish standards and increase efficiency.</p> <p>Although large quantities of soil will not be generated this year at Annette Island, a cooperative effort should be established before the 2000 field season.</p> <p>Deering briefly described United Soil Recycling's work in the Juneau area and suggested researching the feasibility of establishing a United-type operation at Annette Island. Dokoozian stated that Jacobs has an ID/IQ contract with United and could use that vehicle to provide United's services to the agencies.</p>
		<p>Action:</p> <p>None.</p>
	<p>5.0 Schedules</p> <p>5.1 <u>BIA</u></p>	<p>No BIA representative was present at this conference.</p>
	<p>5.2 <u>FAA</u></p> <p>5.3 <u>MIC</u></p> <p>5.4 <u>USAED</u></p> <p>5.5 <u>USCG</u></p>	<p>FAA's schedules remain unchanged: site preparation, 16 Aug—31 Oct 99; tank release investigation, 7 Sep—15 Nov 99.</p> <p>No MIC representative was present at this conference.</p> <p>USAED anticipates field work though mid-Sep 99.</p> <p>USCG's schedule remains unchanged and coincides with FAA's schedule.</p>

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		Action: None.
FAA	6.0	C-3 Plan Revision Beyette and Jean will develop, distribute, and coordinate the revised format for the backup and revisions to the C-3 Plan. Action: (Beyette/Jean) Develop, distribute, and coordinate the revised format for the backup and revisions to the C-3 Plan.
MOU	7.0	Newsletter Articles Articles for the newsletter are due to Benson by 18 Aug 99. Action: Submit articles to Benson by 18 Aug 99.
Jacobs	8.0	Teleconference Schedule and Next MOU Work Group Meeting The next teleconference is scheduled for Tuesday, 17 Aug 99, at 1:30 pm (Alaska). The next MOU Work Group meeting is scheduled for Wednesday, 15 Sep 99 at Metlakatla. Action: Email the agenda for the teleconference to participants on 17 Aug 99.
		Teleconference adjourned at 2:30 pm (Alaska).